

CAPT Annual Report, 2016-2017

CAPT met 29 times in the 2016-2017 academic year and dealt with the following:

## I. PERSONNEL MATTERS

In the fall CAPT evaluated the credentials of five candidates for tenure. Three of the candidates were evaluated for tenure and promotion to the rank of Associate Professor, while the other two candidates were already at the Associate Professor rank. CAPT recommended tenure for five candidates to the President and promotion for three candidates, and the President recommended tenure for five candidates and promotion for three candidates to the Academic Affairs Committee of the Board of Trustees.

In the spring, CAPT evaluated the credentials of one candidate for promotion to Full Professor and one candidate for promotion to Associate Professor. CAPT recommended one candidate for promotion to Full Professor and one candidate for promotion to Associate Professor to the President. The President recommended one candidate for promotion to Full Professor and one candidate for promotion to Associate Professor to the Academic Affairs Committee of the Board of Trustees.

The members of CAPT would like to express their gratitude to Jordana Dym who served as a CAPT replacement member in tenure and promotion case.

## II. ADMINISTRATIVE REVIEWS, PROMOTIONS AND SEARCHES

President Glotzbach consulted CAPT in the review of Mike West, the Vice President for Finance & Administration and Treasurer.

President Glotzbach consulted CAPT in the search of the Vice President of Communications and Marketing and the Vice President for Advancement and the Vice President for Academic Affairs

In addition to its regularly scheduled committee meetings, CAPT held the following meetings:

Several meetings with President Glotzbach, and numerous meetings with the Dean of Faculty and Vice President for Academic Affairs, Beau Breslin, and Associate Dean of Faculty, Crystal Moore, on a variety of personnel and procedural matters.

Informational meetings with new tenure-track faculty, faculty appointed to second three-year terms, candidates for promotion, and next year's candidates for tenure. Chairs of

departments were also invited to these meetings. The CAPT Chair met separately with candidates and chairs unable to attend the scheduled meetings as well as with new tenure-track faculty who had additional questions regarding the tenure criteria.

An open forum to discuss potential changes in the CAPT calendar and CAPT review process for tenure and promotion

Committee of the Committees meetings in the Fall and Spring semesters.

Informational meetings with non-tenure track faculty regarding confidentiality of their letters in personnel reviews.

Meetings of the Academic Affairs Committee of the Board of Trustees in February (to report and discuss tenure recommendations) and in May (to report and discuss promotion recommendations).

Respectfully submitted,  
Pat Fehling

2016-2017 CAPT members:

Michael Eckmann  
Pat Fehling, Chair  
Debra Fernandez  
Dan Nathan (1 yr replacement)  
Pushkala Prasad  
Peter Stake

2017-2018 CAPT members:

Michael Arnush  
Michael Eckmann (on leave fall semester)  
Kate Leavitt  
Reg Lily (2 yr appointment)  
Dan Nathan  
Pushkala Prasad, Chair  
Kyle Nichols, Fall semester sabbatical replacement