

## CAPT OPERATING CODE 2012-2013

### Members of CAPT:

Mark Hofmann, Mathematics and Computer Science (chair)  
Jennifer Delton, History  
Kate Leavitt, Art  
Mark Youndt, Management and Business  
John Brueggemann, Sociology  
Kyle Nichols, Geosciences

**FUNCTION:** To represent the faculty on administrative appointments and reviews and on faculty appointments, promotions, tenure, and termination of service, and to make recommendations on these matters to the appropriate administrative officer. The administration shall consult CAPT to determine which administrative personnel decisions the committee judges to require faculty representation. Special meetings with the President and the Vice President for Academic Affairs and Dean of Faculty may be called at the request of any of these administrative officers or of the committee. The CAPT or its chair meets at least once each academic year with the Academic Affairs Committee of the Board of Trustees. Revisions to some parts of Part One, Faculty Rights and Responsibilities, of the Faculty Handbook are reviewed by the CAPT for its recommendations prior to a faculty vote.

**MEMBERSHIP:** Six faculty members with tenure, each from a different department chosen from the ranks of professor and associate professor, none of whom is on the Committee on Academic Freedom and Rights, the Faculty Advisory Board, and the Tenure Review Board, elected to serve three-year terms. Members of CAPT may not participate in the CAPT's discussion of tenure or promotion cases of candidates in their own departments; replacements

## Eligibility

- 1.



Individuals writing letters of evaluation shall clearly state whether they do or do not

about CAPT's recommendations, the ~~DOFAA~~ and/or the ~~ADOFP~~ may request to

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Recommendation for Promotions  
By October 12, CAPT, along with the A

concur with the recommendations of the CAPT, the President meets with the CAPT to offer detailed and compelling reasons for such disagreement. The President's recommendations are reported to the Academic Affairs Committee (AAC) of the Board of Trustees and the CAPT informs the AAC of the recommendations it made to the President.

## APPOINTMENTS



1. CAPT calls a meeting of new members of the faculty, their chairs, and ADOFP early in the spring semester

