

Faculty Development Committee  
Minutes  
9/18/2018

Present: Flip Phillips, Sarah Day-O'Connell, Erica Bastress-Dukehart, Viviana Rangil, Mary Hoehn, Crystal Moore

1. Welcome to the new semester and introductions
2. Modifications to the Faculty Development Handbook according to conversations we had during the 2017-18 academic year will be implemented this academic year. Flip Phillips will circulate a copy of the handbook with tracked changes.
3. Flip Phillips reported on the Committee on Committees meeting that took place last week. FDC might see a reduction in funding.
4. FEC sent an inquiry about the requirements for serving on FDC. The committee agreed on maintaining the requirement for divisional representation and a three-year term, and is open to the possibility of untenured faculty members serving on FDC.
5. Pending from the 2017-18 academic year is an inquiry by CAFR on sabbatical leaves interrupted by medical leaves. FDC will recommend that the DoF and Human Resources develop a policy related to these cases.
6. The committee would like to have a report on the funds that were allocated during the academic year 2017-18. Mary Hoehn will provide the report.
7. The committee would like to develop recognition events for the Ralph A. Ciancio Award for Excellence in Teaching and for the Phyllis A. Roth Faculty Distinguished Service Award. Erica Bastress-Dukehart will circulate a proposal.
8. The committee discussed the need to ensure staggered replacements for FDC. There is a concern that for next academic year only one current member of the committee will continue to serve.

The meeting was adjourned at 1:50 p.m.

Respectfully submitted by Viviana Rangil