

INSTITUTIONAL POLICY AND PLANNING COMMITTEE
MEETING MINUTES
October 14, 2016
10:30 a.m.

PRESENT: Cerri A. Banks; Beau Breslin; Michael Casey; Bill Duffy; Julia Elstein; Cynthia Evans; Philip A. Glotzbach; James J. Rogers; Denise Smith; Joseph Stankovich; Debra

Paul Calhoun; Kris Leggiero; Joshua C. Woodfork.

7, 2016

IPPC **approved** the Minutes from the October 7, 2016 meeting.

2. Assessment Subcommittee: Report on Students' Visual Analysis Competencies

Beau Breslin, Dean of Faculty & Vice President for Academic Affairs, and Sarah Goodwin, Professor and Faculty Assessment Coordinator, presented their "Report on Students' Visual Analysis Competencies," which has also been distributed via email to the community.

Beau provided an overview of the program and indicated that the Assessment Subcommittee wanted to make the report public in an effort to assist in the College's goal of trying to create a culture of assessment.

Sarah explained that visual literacy is new to our core competencies, and the goal for students to communicate effectively does not elaborate on specific communication methods. The Assessment Subcommittee found that students in courses that utilize the analysis of visual artifacts were more experienced in visual competencies than their peers, and indicated that competency would continue to increase with more practice and by working with faculty with more experience in this area.

Sarah encouraged the IPPC to read the full report and the rubric that was distributed with the meeting materials. She reported that the committee is especially proud of this rubric and have been asked to present at an upcoming meeting of Association of American Colleges and Universities (AAC&U).

President Glotzbach thanked Sarah and congratulated the Assessment Subcommittee for this great report.

Beau noted the outstanding work conducted by Sarah along with Lisa Christenson and Joe Stankovich in leading the College in the area of assessment.

3. Strategic Action Agenda (SAA) 2016-2018

President Glotzbach distributed copies of the revised Strategic Action Agenda (SAA). He indicated that this version incorporates suggestions from the last IPPC meeting, and asked if there were further comments.

One additional edit was recommended as follows: on point 22, third bullet add, “and year two.”

Hearing no other comments, President Glotzbach called for endorsement of the Strategic Action Agenda. **The IPPC unanimously endorsed the Strategic Action Agenda.**

4. Review of Policy Reminder Announcements

President Glotzbach referred to the following policies that were included with the meeting materials to committee members: the Policy on Political Activity and the Standards of Business Conduct. He reminded the committee that the IPPC was instrumental in drafting these original policies. As has been done annually, College policies such as these are shared with the campus community via email and are posted on our website.

5. FY '16 Operating Budget Results and FY '17 Operating Budget Update

President Glotzbach welcomed Kyle Bernard, Controller, Director of Financial Services and Associate Treasurer to the meeting. Kyle first called the Committee's attention to Skidmore's audited financial statements for the year ended May 31, 2016, which had been distributed in advance of the meeting. Kyle summarized the independent auditor's report noting that the College received an unmodified (clean) opinion with no management letter comments or findings. Kyle thanked his staff in Financial Services for their hard work in achieving these results and also the members of the Financial Aid Office for their efforts on the federal financial aid compliance component of the audit. President Glotzbach thanked Kyle, his team members,

