

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE
MEETING MINUTES
April 27, 2018
10:30 a.m.**

PRESENT:

4. Protection of Minors Policy

Crystal Moore, Interim Vice President for Academic Affairs and Dean of Faculty and Joshua Woodfork, Vice President for Strategic Planning and Institutional Diversity, presented this the Protection of Minors Policy for the IPPC endorsement. They reminded the committee that the Safety Committee originally brought this Policy for consideration to the IPPC in February 2017. Prior to bringing the recommendation to IPPC, the Safety Committee had reviewed policies at comparable institutions, surveyed the community, and vetted the language with legal counsel. Suggestions from that 2017 meeting were delivered back to the Safety Committee who worked to revise the recommended Policy. Crystal noted that this is an institutional obligation to protect minors enrolled at the College as well as those here on campus in the summer for camps and summer programs. Joshua noted that this Protection of Minors Policy aligns with the language that we have in other policies such as our Anti-Harassment and Sexual and Gender-Based Misconduct policies. This gives us common language and also brings us a training component that should assist with prevention and education. He reviewed a sample of the online training modules and reported that the expectation is that everyone will complete the training. Completing each of the online training components should take 20-25 minutes.

Joshua informed the committee that the recommended Policy no longer includes a section on background checks for faculty, staff, and students, but it still remains for third-party entities who contract with the College (for example, the many groups that fall under Summer Programs). That background check requirement of the Policy for staff, faculty, and some students will be addressed sometime in the future, as it will require further assessment of resources, enforcement, and community conversations in order to realized. He indicated that the President's Cabinet reviewed the Policy and found it to be important and viable without the background check included.

Members of the committee discussed communications in rolling out/announcing this Policy and suggested that it be presented during an upcoming community meeting, emphasizing that communicating the Policy to the campus at-large is key.

Paul Calhoun, Dean of Special Programs, reported that section 13 regarding third party entities looks like it is aligned with the language in their current contracts, but asked for time to compare and confirm.

Jim Kennelly suggested and the committee agreed to hold further discussion/endorsement until the committee meets on May 4th.

5. Campaign Update

Sean Campbell, Collyer Vice President for Advancement, presented an update on the Campaign, *Creating our Future: The Campaign for Skidmore*. He reported that the College has already raised \$155,541,095 in regarding third party

