

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE
MEETING MINUTES
December 13, 2019**

PRESENT: Mary Lou Bates; Grace Burton, Vice Chair; Abby Ciccarone '22; Greg Gerbi; Philip A. Glotzbach, Chair; Michelle Hubbs; Stephen Ives; Carolyn Lundy; Martin Mbugua; Jennifer Mueller; Kendrah Murphy; Donna Ng; Michael Orr; David Robakidze '20; Levi Rogers; Joseph Stankovich; Dwane Sterling, and Joshua C. Woodfork.

ABSENT: Sean Campbell; Joerg Bibow; Amy Tweedy; and Joe Porter.

The meeting was called to order at 10:35 a.m. by Vice Chair Grace Burton.

1. Approval of Meeting Minutes from the December 6, 2019 Meeting

2. Athletics Facilities Open Forum Debrief Continued

IPPC continued discussion regarding the concerns raised around the open forum that occurred on November 25, 2019. At the open forum, attendees raised concerns about sustainability

Ciccarone commented that SGA has preliminary plans to send out a student survey designed to gather input regarding how students feel about the project as a whole so that she can then present this data to IPPC.

3. Religious Observance Policy

The Committee on Educational Policies and Planning (CEPP) has reviewed our academic calendar and its intersection with religious observance. To be clear, the policy is not something new that CEPP is proposing, but rather something that they are bringing to the attention of the Skidmore Community and highlighting the policies and procedures around religious observance under New York State law. The religious observance policy is currently posted in the College catalogue. It was noted that in reviewing policy around religious observance, contact hours, and our College calendar must be aligned with New York State Religious Observance Law.

The Committee on Intercultural and Global Understanding (CIGU) and the Bias Response Group (BRG) also reviewed the policy's language and proposed form that students might utilize with faculty and work managers/supervisors. These groups

IPPC reiterated that CHP will need to have a collective voice in the community while simultaneously preparing agendas and materials for community conversations. It was added that we need to be mindful as we move forward, as to how to fold in a new President-elect in our processes and conversations. As to exactly what the final deliverables are, CHP will generate a report to IPPC, and IPPC will then decide what recommendations to take to the President and the President-elect, as well as what to share with the Board of Trustees.

5. 2018-2019 Campus Sustainability Plan Annual Report and a Project

The Campus Sustainability Subcommittee (CSS) presented their [2018-19 Campus Sustainability Annual Report](#). Chair of CSS Rogers reviewed the report with IPPC. Several questions were raised, including the following:

Q: Where are recyclables taken and what is the potential of increasing costs in the managing of recyclables?

A: Our recyclables are currently taken to Rutland, VT. The growing costs of recycling needs to be monitored, but more importantly, we need to focus on reusability and not on destroyable recyclables.

Q: How do we compare with our peer institutions?

A: This is very hard to monitor as every institution has their own distinct and individualistic recycle and sustainability program established.

Consortium Energy Project

Director of Sustainability Programs and Assessment Rogers also presented the Consortium Energy Project overview. The goal of the project is to seek and potentially purchase renewable energy on a very large scale. This would be a long term ten to fifteen-year commitment. At this time, the project is in the proposal stage and we have no commitment to participate. In the future, potential agreements will include energy credits. We currently spend approximately \$2 million on electricity. Next steps are for the team working on this at the College to further research the potential benefits, solicit bids, and perform a cost analysis. Once we get the data and bids, we can then conduct a market to market analysis and determine if the project is market competitive, and feasible.

6. Call for Agenda Items

- a) Oracle Update (bumped from our 12/13/19 meeting agenda);
- b)