

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE
MEETING MINUTES
NOVEMBER 3, 2023**

Present: Adrian Bautista, Marc Conner (Chair) Tim Harper, Nick Junkerman, Masako Imamoto, Dan Konstalid, Michelle Hubbs, Nathaniel Lowell '24, Josh Maxwell '26, Lori Parks, Tarah Rowse, Rodrigo Schneider, Joseph Stankovich, Elizabeth Stauderman, Smriti Tiwari (Vice Chair), Amy Tweedy, Sarah Delany Vero, Dominique Vuvan, Joshua Woodfork.

Absent: Dorothy Mosby, Beth Post, Jess Ricker, Dwane Sterling, Carey Ann Zucca.

This meeting was called to order by President Conner at 10:33 A.M.

1. Approval of Meeting Minutes from September 22 and October 6, 2023

A motion was made to approve the meeting minutes for September 22 and October 6, 2023. With no proposed changes, ~~the~~ **meeting minutes were unanimously approved.**

2. Budget Overview

At our last meeting we spent time going through ~~last~~ year's fiscal results reviewing the budget's actuals and variances, when Vice President for Finance and Administration Dan Konstalid provided a review of the budget. Starting with above the line revenues ~~this~~ the base budget that rests upon our long term planned enrollment level. For on campus students for 2023, it is 2350 students on campus. In 2024, we raised that amount to ~~2670~~ ~~as an illustration.~~ At the same time, the 2023 budget assumed that on average we have about 150 students off campus each semester. As an average for budgeting purposes ~~we~~ were planning on having another 150

Konstalid for this budget information.

3.

to involve groups in the planning process and to share results. Using Staff Faculty meetings were suggested to get people's input and feedback in the process. Who are the external stakeholders that we need to consider? What will student engagement look like?

Question two: the community not knowing what the purpose of strategic planning is and what it means to the community. Members of the community thinking it does not apply to them. How to balance inclusivity with all communities on campus.

Question three: the opportunity to discuss and engage in the process of planning on campus. We don't want to add to people's "to do" list but this gives them the opportunity to form ideas about strategic planning. What would this engagement look like for the community and the benefits of this planning were discussed as well? This also gives students an opportunity to connect with leadership when moving forward to make decisions when planning

SGA President Nathaniel Lowell suggested that IPPC should take on an active role as it has representation from different constituencies and subcommittees across the entire campus. The committee was thanked.

4. Board of Trustees Recap

President Conner shared an update of what occurred during the October Board of Trustees meetings, including welcoming and orienting five new trustees and introducing the Board to five new President's Cabinet members. The meetings began with a panel session discussing the Glotzbach Presidency, which was the culminating event of our centennial celebrations. This was also the first meeting with our new Board Chair Jon Achenbaum '77. All Board committees met, including the Student Life committee which had two students speak about the admissions process and life on campus. The Strategic Planning committee discussed the Strategic Action Agenda which was endorsed by the Full Board. We discussed institutional planning and next steps. We had the trustee and faculty dinner and Dean Mosby had the idea to invite faculty who over the last four years had been tenured or promoted since the Board ultimately confers these personnel decisions and COVID-19 limited our recognition moments. The Board had a substantial discussion on the Israel/Palestine conflict and how it involving our campus. Two important motions including approving the adoption of the *Faculty Handbook*, and approving the conferral of degrees.

5. Call for Agenda Items

No agenda items were brought forth.

6. Other Business

None.

The Meeting was adjourned at 11:59 AM.

Please inform the President's Office of any suggested changes to these minutes.